



## **Rode Heath Primary School**

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*Inspiring learning; nurturing minds;  
achieving for life*



Rode Heath  
**PRE-SCHOOL**

# Charging and Remissions Policy

**Date: January 2018**  
**Reviewed: December 2021**  
**Next Review: December 2024**

## Introduction

All education during school hours is free. However, to enrich the curriculum, other activities; sometimes off-site and in addition to the normal curriculum are offered during the school day. Voluntary contributions may be requested so that these can take place.

Activities arranged outside of the school day may be charged for.

## **PUPIL CHARGES**

### Voluntary contributions

When organising school trips or visits, which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, all pupils will be included, regardless of a voluntary contribution.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we still allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. The school allocates 10% of the Pupil Premium allocation and regularly asks for donations and assistance from local charities. The school will provide this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- Visits to museums;
- Educational visits, which enhance the curriculum and which require transport expenses;
- Sporting activities which require transport expenses;
- Outdoor adventure activities;
- Visits to the theatre;
- Artist in Residence
- Musical or theatrical events.

### Residential visits

If the school organises a residential visit in school time or mainly school time, we ask for voluntary contributions towards the cost of the visit. All visits are regularly evaluated in order to offer the best value for money to our parents and children. Parents who receive state benefits/in receipt of pupil premium receive 50% towards the cost of the trip.

### Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons or preferably parents/carers pay tutors direct. Our Pupil Premium strategy will pay for one music lesson a week in key stage two. We regularly give parents information about additional music tuition via the monthly newsletter to parents.

### Refunds

Refunds of charges or voluntary contributions received will be made in the following circumstances:

- Cancellation of trips or activities due to circumstances beyond the student's control
- The school deciding that a student should not take part in a trip or activity for whatever reason.

Refunds will be reduced by the amount of any non-refundable deposits made.

Refunds will be made by cheque at the request of the parent within seven working days of the request being made. It may be used as a credit towards another trip if the parent would prefer.

### Swimming

The school organises swimming lessons for children in Yr3, Yr4, Yr5 and any non-swimming Yr6 children. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons. We have had to regrettably\* add a small charge to parent/carers to help subsidise the cost of transport. £20 for ten lessons. (January 2022)

### Coaching Sessions

When the school offers additional coaching after school, for example football, rugby etc. a qualified coach, who is not a member of the school staff, runs and organises these sessions. The body running the session make a small charge to cover their costs. Attendance is entirely voluntary. The school subsidises a number of clubs so children only have to pay £1 per session.

### Teacher Clubs

Our staff give up their time voluntary to offer extra-curricular activities but a nominal charge of £1 per session is charged. (\*Amendment Sept 2018)

Extended Services: Before and After School Care

Please see the list of fees on the school website that are revised annually.

<http://www.rodeheath.cheshire.sch.uk/page/all-stars-out-of-hours-school-and-holiday-club/10170>

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