Speech Marks Instruction Sheet

1.All the speech needs to be in speech marks.

'Toad's hour, of course!'

2.Capital letter at the start of speech at the start of a sentence.

'Take them off him, then, you two,'

3. Punctuation at the end of speech inside the speech marks.

'What is the meaning of this?'

4.If you are writing two or more sentences in one, keep it in the same speech marks.

'You've disregarded all the warnings we've given you, you're getting us animals a bad name in the district by your furious driving and your smashes and your rows with the police. Now, you're a good fellow in many respects, and I don't want to be too hard on you. I'll make one more effort to bring you to reason.'